



# Essential Information

2025/26



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# Welcome to Bolder Academy

I am delighted to welcome you to Bolder Academy, a school where we pride ourselves on nurturing brave, kind, and strong individuals.

At Bolder Academy, we aim to ensure that each student feels like a vital part of our vibrant community. We achieve this by fostering relationships built on mutual trust and open communication with students and their families. You can be confident that your child will join a supportive community within a nurturing environment, where they feel valued, respected, and encouraged to pursue their aspirations.

We are ambitious for our students and believe that education goes beyond academic excellence. While we strive for the highest standards in learning and achievement, we equally value the development of character and personal growth.

Our school provides exceptional opportunities for students to build the strength and confidence needed for success. Our curriculum is both challenging and enriched by the strong relationships we have forged with the community and local businesses.

This is an incredibly exciting time as we continue to grow and make remarkable academic progress.

I very much look forward to meeting you and your child in the coming months as we begin our journey towards a better, brighter and bolder future.

**Andy De Angelis**

**Headteacher**



**We welcome all  
children into our  
school.**

We love that they are all unique  
with different strengths and  
different passions.

We will challenge and inspire them.  
We will prepare them to lead life  
with confidence and energy.

Our wish is that they leave us as  
**kind, strong** and **brave** young  
adults with a belief that anything is  
possible.

# The Location of the Academy

**MacFarlane Lane  
Isleworth  
Middlesex  
TW7 5DB**



## Travelling to Bolder Academy

We recognise that there is significant concern around the problem of air pollution and its impact on the health of young people.

Reducing the number of cars on local roads and not contributing further to the problem of air pollution will help improve the quality of the environment for the students of Bolder Academy.

To help achieve this aim, Bolder Academy has worked with the local residents' association to create a sustainable Travel Plan that will help us minimise the impact of the Academy on our local community.

One of our key objectives of the Travel Plan is that Bolder Academy is committed to being a car-free school. As a result, we are asking our students to use public transport, walk or cycle to the Academy whenever possible.

There is **no parking** on-site or drop offs down MacFarlane Lane, so we ask parents/carers to use public transport if you need to visit the Academy. There is a Park and Stride facility currently in the Tesco car park.

## Cycling

When cycling to Bolder Academy, students should ride their bicycles with care and in accordance with the Highway Code.

Students should wheel their bicycles when within the Academy grounds. There are covered bike sheds where bicycles can be locked but are stored at the owner's risk.

All students who cycle must wear a bicycle helmet and a high visibility jacket. Bicycles must have lights for the winter nights.

It is illegal to use electric scooters on public roads, we therefore do not allow them at Bolder Academy.

## Buses

Two bus services run along the Great West Road - close to Bolder Academy:

**H28**

**H91**

Three more bus routes run along London Road which is a fifteen-minute walk from the Academy:

**235**

**237**

**267**

TFL have started operating a new bus route for students. The 618 will run to serve Bolder Academy and Nishkam School. The bus service will carry out one journey in each direction. Please note: This service is operated by TFL. Any questions or queries need to be sent directly to them.

For further details, please see [www.tfl.gov.uk/buses](http://www.tfl.gov.uk/buses)

## 618 Schedule:

### Monday to Friday

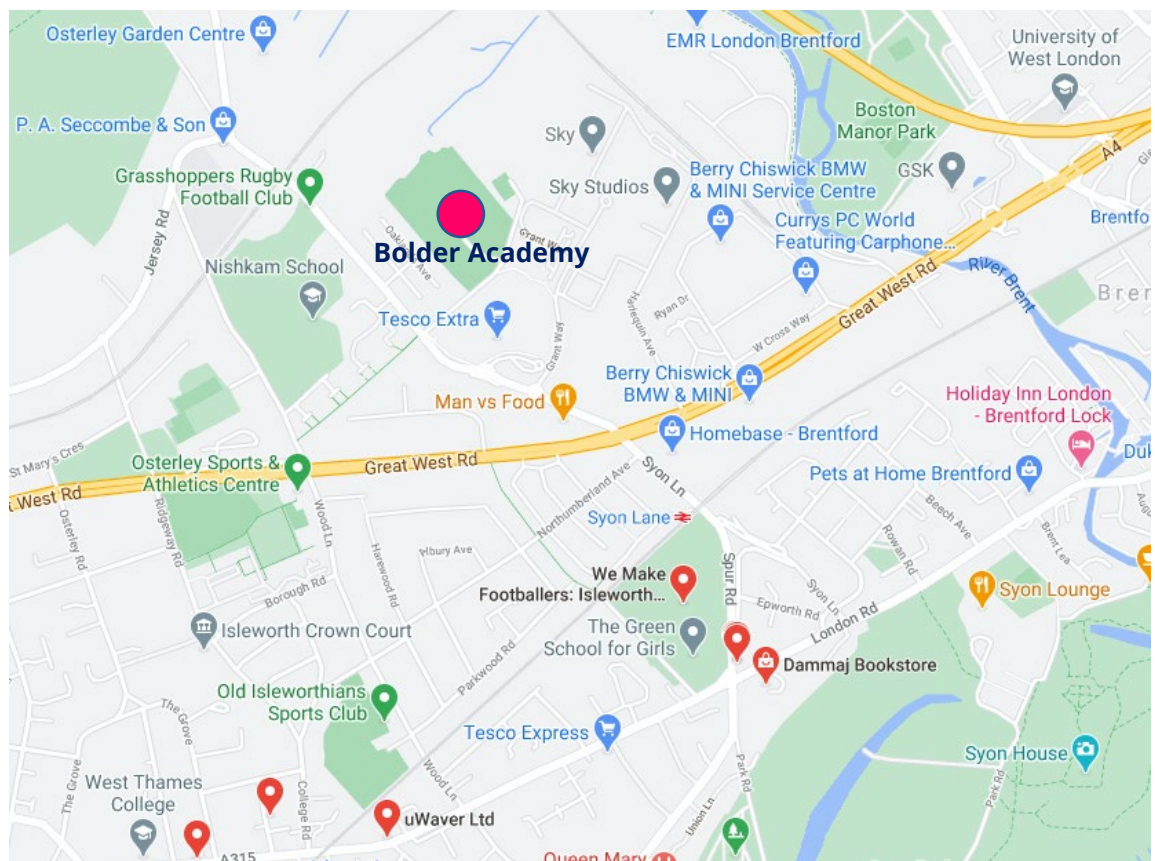
The bus will depart from Ivybridge Estate at 07:45am, aiming to arrive at Bolder for 8:25am.

### Monday to Friday

We are waiting for TFL to confirm what time the 618 bus will be departing from Bolder Academy. As soon as this has been communicated to us, we will advise you by ParentMail.

## Trains

Syon Lane station is a 5-minute walk.





# The Academy Day

## Timings of the Day: Monday – Friday

### Years 7, 9 and 11

Time	Activity
08.15 – 08.40	Academy gates open
<b>08.40</b>	<b>Official start of the compulsory day</b>
08.40 – 09.10	Form Time/PD
09.10 – 10.00	Period 1
10.00 – 10.50	Period 2
10.50 – 11.10	Break
11.10 – 12.00	Period 3
12.00 – 12.50	Period 4
12.50 – 13.30	Lunch
13.30 – 14.20	Period 5b
14.20 – 15.10	Period 6

## Timings of the Day: Monday – Friday

### Years 8, 10 and Post 16

Time	Activity
08.15 – 08.40	Academy gates open
<b>08.40</b>	<b>Official start of the compulsory day</b>
08.40 – 09.10	Form Time/PD
09.10 – 10.00	Period 1
10.00 – 10.50	Period 2
10.50 – 11.10	Break
11.10 – 12.00	Period 3
12.00 – 12.50	Period 4
12.50 – 13.40	Period 5a
13.40 – 14.20	Lunch
14.20 – 15.10	Period 6

**Gates will close promptly at 8.35am ready for an 8.40am tutor start time**

# Term Dates

## Autumn Term 2025

### Autumn Term 1

Monday 1<sup>st</sup> September – Tuesday 21<sup>st</sup> October 2025

#### Half Term

Wednesday 22<sup>nd</sup> October – Friday 31<sup>st</sup> October 2025

### Autumn Term 2

Monday 3<sup>rd</sup> November – Friday 19<sup>th</sup> December 2025

#### Christmas Holidays

Monday 22<sup>nd</sup> December – Friday 2<sup>nd</sup> January 2026

### Notes

Wednesday 3<sup>rd</sup> September:  
Year 7s, Sixth Form and invited students return

Thursday 4<sup>th</sup> September – all students return

### INSET Days

Mon 1<sup>st</sup> September

Tue 2<sup>nd</sup> September

Fri 28<sup>th</sup> November

Mon 1<sup>st</sup> December

## Spring Term 2026

### Spring Term 1

Monday 5<sup>th</sup> January – Friday 13<sup>th</sup> February 2026

#### Half Term

Monday 16<sup>th</sup> February – Friday 20<sup>th</sup> February 2026

### Spring Term 2

Monday 23<sup>rd</sup> February – Friday 27<sup>th</sup> March 2026

#### Easter Holidays

Monday 30<sup>th</sup> March – Monday 10<sup>th</sup> April 2026

### INSET Day

Monday 5<sup>th</sup> January 2025

Tuesday 6<sup>th</sup> January 2026 – all students return

## Summer Term 2026

### Summer Term 1

Monday 13<sup>th</sup> April – Friday 22<sup>nd</sup> May 2026

#### Half Term

Monday 25<sup>th</sup> May – Friday 29<sup>th</sup> May 2026

### Summer Term 2

Monday 1<sup>st</sup> June – Thursday 16<sup>th</sup> July 2026

### Notes

Monday 13<sup>th</sup> April – all students return

### Bank Holiday

Monday 4<sup>th</sup> May – May Day

### INSET Day

Monday 29<sup>th</sup> June

**Please note:** Students **will not** be required to attend on INSET or Bank Holidays.



## Equipment Required

We want all of our children to make the most of the learning opportunities on offer and this means being well equipped. Each day your child should bring:

- A rucksack.
- Pencil case: including blue, black, green pens, pencils, a ruler, a glue stick, a maths set, a scientific calculator, a rubber and a sharpener.
- Reusable water bottle. Please no cans or 'energy drinks'.
- Reading book.
- An A4 mini whiteboard, a whiteboard pen and a whiteboard rubber. You will be able to purchase these via the ParentMail app.

## Our Uniform

We want our students to be proud of their school and to be ambassadors for it. Wearing the uniform is part of this, as well as reducing anxieties about what they need to wear to school on a daily basis.

It will be at the school's discretion whether shoes and earrings comply with our school uniform policy. We ask parents/carers to respect and support the school's decision.

Our uniform can be purchased from:

**School Bells: 48 Bell Road, Hounslow, TW3 3PB.**

**Telephone: 0208 577 6656**

**Website:** [www.schoolbellsuniforms.co.uk/secondary-schools/bolder-academy.html](http://www.schoolbellsuniforms.co.uk/secondary-schools/bolder-academy.html)

## Uniform Expectations

Students should have the following uniform which will be checked by staff on duty before school and by all staff throughout the day:

- Blazer - blazers should be worn at all times around school site, students will be allowed to take blazer off in their lessons
- Tie with top button done up
- Bolder trousers or skirt – **skirts should be knee length**
- White shirt, tucked in
- Black shoes (no trainers)
- PE kit on days that students have PE
- Blue or black coat- no hoodies

The following are permitted in school:

- Light makeup (no false eyelashes)
- Multiple earrings (only studs)
- Discreet bracelets and necklaces (allowed under uniform as long as they cannot be seen)
- Short false nails
- Pale nail polish (bright colours will not be permitted)

The following are **not** permitted:

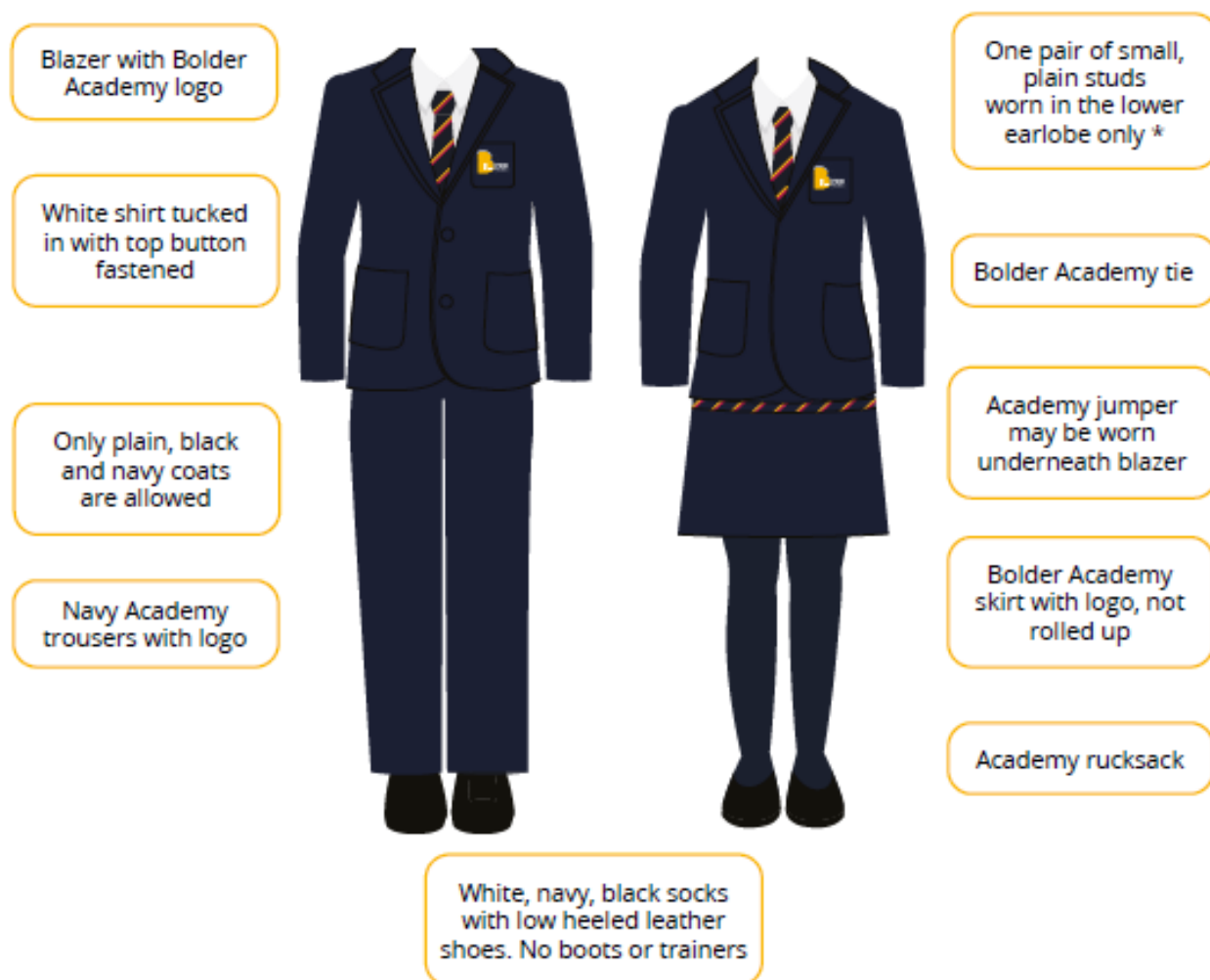
- Nose rings
- False eyelashes
- Trainers on non-PE days (unless students have medical evidence)
- Boots
- Hoodies, denim jackets and sports jumpers/sweatshirts

We strongly urge any new piercings to be done during the summer holidays as this allows them to heal. The school will not accept the excuse that the hole will close up. Piercings (other than studs in their ears) will need to be removed; we will not allow clear piercings or for them to be covered with plasters.

Non-compliant jewellery e.g. hoop earrings and hoodies will be confiscated by staff and handed in to reception, they can be collected by students at the end of the week.

If a student is not in correct uniform they will be issued an L2 detention. If students are in trainers without medical evidence or unable to rectify nails and/or eyelashes they will be placed in to Internal Exclusion until their uniform is rectified.

## Our Uniform



## Uniform

Staff will closely monitor students to make sure they are in correct uniform. They will give any students and families breaching the uniform policy the opportunity to comply (e.g.: asking them to change, asking parents/ carers to drop the correct uniform off). Uniform in this case relates to clothes, make up, jewellery, nails, hair colour, shoes.

Breaches of our uniform policy will be dealt with as a disciplinary matter. Students will be asked to remove non-uniform items, and be dealt with via the school's behaviour systems and processes.

We would strongly recommend that all items of uniform are clearly labelled. Your child will be required to wear their PE uniform on PE days.

If students are in incorrect uniform they will be loaned uniform for the day. If they refuse to change or wear the borrowed uniform, they will remain in the external exclusion room for the day. This uniform is washed after every use.

## Second Hand Uniform Sale

We will have a second-hand uniform sale on the Year 6 Transition Day in the Summer term. This and other sales are dependent on donations that the Academy receives. In addition, please keep an eye out for the monthly newsletters for dates throughout the year when second hand uniform sales occur.

## Application for Uniform Grants

If you are on a low income, and need support in purchasing the school uniform, you **may** be entitled to a Uniform Grant. Please apply directly by filling in the document that can be found by following this link: [Application for School Clothing Grant](#)

Please email the completed form to [office@bolderacademy.co.uk](mailto:office@bolderacademy.co.uk) or handing a completed physical copy to Reception.

## Main Uniform

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy Academy Blazer	<b>Compulsory</b>	Size 28" - 44" £36.50 - £42.00
Academy Tie (Elastic/Clip-On)	<b>Compulsory</b>	£7.00
Navy Academy V-Neck Jumper (with logo)	Optional	Size 30" - 46" £18.50 - £22.50
Plain White Shirts or Blouse	<b>Compulsory</b>	Can be purchased from any shop
Navy Academy Two Pleat Skirt	<b>Compulsory</b>	24" - 36" £18.00 - £24.00
Navy Girls Trousers with Academy Logo	<b>Compulsory</b>	22" - 36" £20.00 - £25.00
Navy Boys Trousers with Academy Logo	<b>Compulsory</b>	Age 9/10 - Adult 36" £18.00 - £25.00
White or black plain socks or tights	<b>Compulsory</b>	Can be purchased from any shop
Navy Rucksack with Academy Logo	Optional	£20.00
Plain black or dark blue outside coat.	<b>Compulsory</b>	Can be purchased from any shop
Plain Black Leather smart formal shoes (no trainers, boots or shoes that look like trainers)	<b>Compulsory</b>	Can be purchased from any shop - please seek advice from the school if shoe shops are selling shoes that look like trainers and branded as shoes.

## Bolder Academy PE Kit

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy/Gold Academy Polo Top	<b>Compulsory</b>	Size 26/28" – 46/48" £15.50 - £18.50
Navy/Gold Academy PE Shorts	Either shorts or tracksuit bottoms are <b>compulsory</b>	Size 24/26" – 36/38" £12.50 - £15.00
Navy Academy Tracksuit Bottoms	Either shorts or tracksuit bottoms are <b>compulsory</b>	Size 24/26" – 40/42" £20.50 - £24.50
Navy/Gold Football Socks	<b>Compulsory</b>	£7.00 - £8.00
Academy Quarter Zipped Sweatshirt with Logo	<b>Compulsory</b>	Size 26/28" – 46/48" £22.50 - £27.00
Football boots with plastic moulded studs (no metal)	<b>Compulsory</b>	Can be purchased from any shop
Trainers for PE lessons only	<b>Compulsory</b>	Can be purchased from any shop

## Lost Property

All uniform items (including bags and PE kit) **must** be clearly labelled. Custom labels with your child's name can be purchased cheaply. The Academy cannot accept responsibility for lost property.

Lost property is located in the Atrium.

Parents/carers can come into the Academy to look through the lost property by prior arrangement. Lost property not claimed will be disposed of at the end of each term.

## Valuable Items and Mobile Phones

We stress that students should not bring money, electronic devices such as iPods and iPads, computer games, jewellery or items of special sentimental value into the Academy.

The Academy unfortunately cannot be held responsible for loss, damage or theft of personal property whilst on the premises, including mobile phones and smart watches.

Mobile phones must be switched off and stored in students' bags when in the Academy. Students must not use their mobile phone or take it out of their bag during the day unless specifically asked to do so by a member of staff. Students must not wear smart watches, this is any watch which connects to a device and can make/receive calls or messages.

**Mobile phones and smart watches will be confiscated if seen, heard or used during the day without staff authorisation.**

A named, adult contact is required to collect confiscated phones, smart watches, iPods, iPads and valuables. These can be collected from the main office on the following Academy day. If a phone or smart watch is confiscated on a Friday, it can be collected the following Monday (the next Academy Day). If a phone or smart watch is confiscated on the last day of term, it can be collected on the first day of the next term. If a named contact is not able to collect these items, the student can collect the items after five Academy days (not including weekends).

If there is a repeated occurrence where a mobile phone or smart watch has been seen, heard or used, then the phone or smart watch will be confiscated until the end of the half term. Parents/families will need to make alternative means to contact their child.

**We strongly recommend that students do not have smart phones until Year 9.**

We strongly recommend that parents have open conversations about phones and social media at home and regularly check their child's phone.

Here are some useful apps to support parents in monitoring their child's phone usage.

### **Schools Mobile:**

- Stops phishing, hacking and online threats in their tracks.
- Blocks bad content like pornography, gambling, piracy, and dating.
- Blocks or limits access to certain applications (such as social media) so that children access right stuff is accessed at the right time.
- Works on smartphones, tablets, and laptops on any connection.
- Takes 90 seconds to install and needs no technical knowledge.

### **Android Family Link**

<https://families.google/familylink/>

### **iPhone Family Sharing**

<https://www.apple.com/uk/family-sharing/>

You can purchase key chain trackers so you know where your child is via stores such as Amazon.

## **ParentMail**

We use [ParentMail](#) as our key method of communication between school and home. Students will need an account to:

- Pay for any food or drink from our café.
- Pay for any trips or activities.
- Report daily absences and all appointments.
- Parent consultation booking.

Students will be registered using biometrics on the system to enable them to use the cashless café.

We recommend that the ParentMail app is downloaded to your phone from Google Play or App Store. Registration instructions with a link to the app will be sent to you when your child joins Bolder.

## ClassCharts

We use ClassCharts to support several key areas of school life. The platform is used to:

- Set homework
- Issue achievement and behaviour points
- Record detentions
- Provide access to student timetables

Students can also use the ClassCharts rewards shop to exchange their achievement points for prizes. Parents are encouraged to download the ClassCharts app, which allows them to monitor their



child's homework, behaviour, and rewards in real time.

Log in details will be shared with students and parents in September.

## Application for Free School Meals

We encourage all of our parents/carers to see whether they are entitled to claim free school meals. Your child will benefit from additional funding for trips and visits.

To see if you are eligible please search:

[London Borough of Hounslow - Free School Meals.](#)



## Behaviour, Support and Care

We have exceptionally high expectations of our students in terms of conduct inside and outside of the Academy. We expect all our parents/carers to support our high standards.

We know that a close working partnership of students, parents/carers and staff will ensure excellent behaviour, learning and success.

Bullying will not be tolerated. Any incident will be dealt with swiftly, effectively and sensitively. Any bullying issues should be reported to [staysafe@bolderacademy.co.uk](mailto:staysafe@bolderacademy.co.uk)

If online bullying occurs outside of school hours, this will be referred to the police.

Our students' physical, mental health and well-being are important. Through our extensive Personal, Social, Health and Citizenship Education students will have many opportunities to explore how to keep themselves well.

## Rewards

We believe students' work and excellent conduct should be recognised and rewarded.

We have a rewards system where students are praised for classwork and homework and for demonstrating our values of being kind, strong or brave.

We also reward students throughout the year. Such awards may include celebratory afternoons, off-site visits and certificates.

Students can purchase items from Class Charts using their house points.

## Sky Support for our Students

We are delighted to work closely with Sky, our neighbours.

A wide-range of activities for all the young people who join the Academy are available.

Film making projects, sports taster days, using the cinema, learning to code and linking up with Sky Academy are just a few of the exciting ways that our students are going to benefit.



## Attendance and Punctuality

Full attendance and good punctuality are key to achievement in school. We consider them vital to providing equal opportunities for all students, ensuring access to the full curriculum and achieving both academic and social success.

All students should aim for 100% attendance and punctuality, and achieve at least 96%, which is in line with government expectations.

Parents/carers must book appointments outside of normal Academy hours whenever possible. Appointments should be reported via the ParentMail App 'absences' section.

Students who need to leave the Academy for a dental/medical appointment must bring an appointment letter from a parent / carer before permission can be granted.

The note must be shown to the main office or can be emailed to: [child.absence@bolderacademy.co.uk](mailto:child.absence@bolderacademy.co.uk)

Students must sign out before they leave the Academy, and sign in on their return.

Evidence must be provided to support any absence for medical reasons/appointments; this can be given in the form of a signed appointment card, a photocopy of a prescription, a letter from your doctor, dated text/email message or hospital referral letter.

If you have only been able to get an appointment during Academy hours, we do not expect your child to take a whole day off school for the appointment and there is an expectation that they will return to the Academy following their appointment.

## Punctuality

Students should arrive at the Academy **no later** than 8.35am for registration at 8.40am. Students arriving late will be set a break time detention.

## Absence, Appointments and Illness

If a student is unable to attend school due to illness or has an appointment, please report via the ParentMail App '**absences**' section by **8am** on **each day of absence**. Please provide details of your child's name, form and the reason for absence. Please do not email teachers or support staff directly to report absences as the absences need to be captured quickly and centrally for safeguarding purposes.

## Term Time Leave

To request term-time leave, parents must write a letter addressed to the Deputy Headteacher and emailed to:

[child.absence@bolderacademy.co.uk](mailto:child.absence@bolderacademy.co.uk)

- This letter must include the following:
- The name and form of your child
- The dates you are requesting for leave
- The reason to why your child requires this leave

*Please refer to the section below for further guidance before requesting term time leave.*

### Important Changes in Attendance Regulations

The government has changed the law with regards to granting term time leave of absence. From 1<sup>st</sup> September 2013, any holidays taken during term time will not be authorised by the school.

This means from September 2013, schools may not grant any leave of absence during term time unless there are exceptional circumstances.

### Exceptional Circumstances does NOT include:

- Cheaper holiday costs
- Getting personal paperwork, visa's updated (this should be planned into holiday periods)
- Visiting relatives (this should be planned into holiday periods)

### Exceptional Circumstances MAY include:

- Emergency service/forces personnel with proof of enforced holiday period
- One transcontinental leave request per Key Stage for a very significant extended family event, including seeing an elderly/seriously ill relative

Evidence will be requested and will the Headteacher's decision will always be final.

Any time away from school can have a significant impact on educational attainment, success in later life and longer-term health and well-being. In law, parents and carers are committed an offence if they fail to ensure the regular and punctual attendance of their child at school.

Therefore, any unauthorised absence in term time can result in the issuing of a Fixed Term Penalty Notice by Hounslow Student Attendance Support Services.

## **Medication and Allergies**

Please inform us of any allergies and / or medication being taken by students and any medical problems. Staff at the Academy will not administer medication, this will be the responsibility of students/parents/carers.

If medication is necessary during the day, students may be allowed to self-medicate with close guidance of parents/carers. A form giving permission will need to be completed.

In the event of illness or an accident in the Academy, parents/carers will be contacted at the earliest possible opportunity.

Parent/carers are required to ensure that the Academy has in-date medication and epi-pens.

Please email [office@bolderacademy.co.uk](mailto:office@bolderacademy.co.uk) if there are any changes that we need to be made aware of.

## Emergency Procedures

It is essential that we have a minimum of **two** correct addresses, email addresses and contact telephone numbers where we can quickly make contact in the event of an emergency.

## Child Protection – Safeguarding

We are committed to ensuring that all our children are well cared for, safe and protected.

Parents/carers should be aware that with suspected abuse, we will refer these incidents to Child Protection agencies.

If a child feels they are being bullied they should report it immediately to a member of staff verbally or by using our dedicated email address: [staysafe@bolderacademy.co.uk](mailto:staysafe@bolderacademy.co.uk)

## Responsible Internet Use

The Home School Agreement statement and our IT policy will help protect students, staff and the Academy.

We are aware that students and families engage with social media. However, many Apps have age limits and are not suitable for our students. We encourage our students and families to use social media responsibly and look at privacy options. If social media is misused outside of the school day this is the responsibility of parents/carers - not the school. The Academy will refer such incidents onto the community police officer.

- Facebook: 13 years old age limit
- Snapchat: 13 years old age limit
- TikTok: 13 years old age limit
- WhatsApp: 16 years old age limit

## Communication

We promote a strong sense of community which will acknowledge and respect all students, parents/carers. Strong and effective communication is the Bolder way.

As part of our drive to develop an environmentally friendly school we will be communicating electronically, via ParentMail, using email, text and the Bolder Academy website.

You can also follow us on Facebook and @BolderLondon on Twitter where we will provide general updates about the Academy.

## Contacting the Academy

The Pastoral Manager is the first point of contact for you and your child for any conversations about settling in, relationships etc.

If your enquiry is communication regarding a subject, please discuss with your child's teacher or the subject Head of Department. Staff can be contact using first name initial and surname followed by [@bolderacademy.co.uk](mailto:@bolderacademy.co.uk) They will oversee social, personal and academic progress and be available to discuss any concerns you have regarding your child.

Please remember that teachers spend most of their days teaching and therefore, we aim to get back to you within **2 Academy days**, excluding weekends and holidays.

## Parent Code of Conduct

At Bolder Academy we want to have excellent relationships with all our parents/carers. We believe that the success of our students relies on a strong partnership between the school, parents/carers and the community. To foster a positive and supportive learning environment, we ask all parents/carers to adhere to this code of conduct.

We aim to provide many opportunities for parents/carers to engage with the Academy including parents' evenings, our website and in our newsletters.

**By attending Bolder Academy parents/carers are agreeing to this code of conduct.**

### Expectations

We want all parents/carers to be confident that arrangements in the Academy keep children safe.

- All members of the Academy community to treat each other with kindness and respect, ensuring that all communication is respectful and courteous, not causing distress or offence to parents/carers or students.
- Parents/carers to set a good example to children at all times, demonstrating how to get along with all members of the Academy and the wider community.
- Parents/carers to actively engage in their child's education by attending meetings and parents' evenings.
- Encourage and support your child's education by ensuring they attend school regularly, arrive on time and are prepared to learn.
- Encourage your child's education by support homework and revision at home.
- Reinforce the schools behaviour policy, rules and values at home.

- We trust and value the expertise and professionalism of our staff. Parents/carers are expected to respect the professional judgment in all academic and disciplinary matters. Staff act in the best interest of all students and make decisions based on their training, experience and the specific needs of the class. Please note that staff do not need parent/carers consent to issue sanctions in line with our school behaviour policy.
- Parents/carers to address concerns with the school directly and avoid public criticism or 'gossip'.

## **Communications**

Some issues that arise between parents/carers and the Academy are related to expectations around communication. Staff at the Academy will always try their best to be present and available to receive parental feedback and concerns. However, on some occasions this is very difficult. Our protocols for managing this are below:

- We ask that all subject matters are raised with subject teachers and/or Heads of Department. All staff contact information is available on our website.
- Staff are expected to respond within 48 hours of communication being received. We ask that parents/carers respect and understand that staff have multiple roles and responsibilities during the day and their priority is teaching students.
- We do not expect staff to respond to emails outside of work hours (i.e. after 4:30pm and before 8:30am).
- Where parents/carers have not had a concern adequately addressed they should always feel they can raise this concern with a senior leader.

## **Unacceptable behaviour**

Types of behaviour that are considered serious and unacceptable are highlighted below. This is not an exhaustive list but seeks to provide illustrations of such behaviour:

- Shouting, either in person or over the phone.
- Inappropriate posting on social networking / media sites.
- Bullying.
- Speaking or emailing in an aggressive/threatening tone.
- Physically intimidating behaviours e.g. standing very close, circling someone with a group of others.
- The use of aggressive hand gestures/exaggerated movements e.g. shaking or holding a fist at someone, pointing at someone.
- Physical threats.
- Swearing.
- Racist, sexist or homophobic comments.
- Comments about staff, children or parents/carers that could be interpreted as oral defamation.
- Physical aggression e.g. hitting, pushing, slapping, punching, barging, kicking.
- Smoking, vaping and consumption of alcohol or other drugs whilst on Academy property.

Academy premises are private property and parents/carers have been granted permission from the Academy to be on these premises. However, in the case of serious infringements the Academy may ban parents/carers from entering the Academy and the grounds surrounding. It is an offence under section 547 of the Education Act 1997 for any person (including a parent/carer) to cause a nuisance or disturbance on Academy premises.

The police will be called to assist in removing the person concerned. Any parent/carer who is asked to leave the Academy premises will have the right to appeal the decision by writing to the Headteacher.

### **Possible follow up actions**

The Academy reserves the right to take any necessary actions to ensure that members of the Academy community are safe and not subject to abuse.

When an issue is reported that suggests a parent/carer has not followed this code of conduct a number of actions may follow,

depending on the severity of the infringement.

In any scenario a member of the Academy's senior leadership team will conduct a full investigation. Consequences could include:

- Verbal warning.
- Written warning.
- Banning from certain forms of communication.
- Banning from the Academy site.

## Useful Contacts

<b>Bolder Telephone</b>	0203 963 0806
<b>Bolder Website</b>	<a href="http://www.bolderacademy.co.uk">www.bolderacademy.co.uk</a>
<b>Admissions</b>	<a href="mailto:admissions@bolderacademy.co.uk">admissions@bolderacademy.co.uk</a>
<b>Careers Leader</b>	<a href="mailto:office@bolderacademy.co.uk">office@bolderacademy.co.uk</a>
<b>Chair of Governors</b>	<a href="mailto:office@bolderacademy.co.uk">office@bolderacademy.co.uk</a>
<b>Child Absence</b>	<a href="mailto:child.absence@bolderacademy.co.uk">child.absence@bolderacademy.co.uk</a>
<b>General Enquiries</b>	<a href="mailto:office@bolderacademy.co.uk">office@bolderacademy.co.uk</a>
<b>Headteacher, Andy De Angelis</b>	<a href="mailto:head@bolderacademy.co.uk">head@bolderacademy.co.uk</a>
<b>Parents and Carers of Bolder Students</b>	<a href="mailto:office@bolderacademy.co.uk">office@bolderacademy.co.uk</a>
<b>Safeguarding Lead, Liz Green</b>	<a href="mailto:LGreen@bolderacademy.co.uk">LGreen@bolderacademy.co.uk</a>
<b>SENDCO, Priti Malhotra</b>	<a href="mailto:SEN@bolderacademy.co.uk">SEN@bolderacademy.co.uk</a>
<b>Data Protection Officer - Kate Biant (Business Manager).</b>	<a href="mailto:kbiant@bolderacademy.co.uk">kbiant@bolderacademy.co.uk</a>

Please contact the DPO if you have concerns about the operation of Bolder's data related policies or the UK GDPR.

Teaching Staff Emails - follow the pattern  
initialsurname@bolderacademy.co.uk

Alternatively, a full list of the Senior Leadership Team and teaching staff can be viewed [HERE](#)

What could we achieve  
if we were all just a  
little bit **Bolder**?