



Essential Information

2022 - 2023



Our Values



Brave

Kind

Strong

Welcome to Bolder Academy

It gives me great pleasure to welcome you and your child to Bolder Academy.

Your child's happiness and welfare are paramount. I want every child to enjoy learning and to have the confidence and the skills needed to make the most of the opportunities in life.

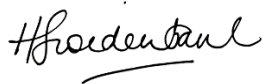
As Headteacher, I am committed to seeing that each child is safe and will thrive at Bolder Academy. I know that each child is special, each is unique; and getting to know them individually has always been a key priority for me in my professional life.

We recognise individuals and their differences, but I believe it is only through teamwork, that we will truly succeed. Working in partnership with parents and carers will be fundamental in ensuring the best for every student.

Being the best takes hard work and effort; I have high expectations of myself, my staff and our students. With our co-ordinated support, your sons and daughters will develop the resilience, independence and creativity they need to be the best learners they can be.

Bolder Academy is undoubtedly the place to achieve these ambitions. I very much look forward to meeting you and your child in the coming months.

I know a Bolder future awaits us all.



Heidi Swidenbank
Headteacher



**We welcome all
children into our
school.**

We love that they are all unique
with different strengths and
different passions.

We will challenge and inspire them.
We will prepare them to lead life
with confidence and energy.

Our wish is that they leave us as
kind, strong and **brave** young
adults with a belief that anything is
possible.

The Location of the Academy

**MacFarlane Lane
Isleworth
Middlesex
TW7 5DB**



Travelling to Bolder Academy

We recognise that there is significant concern around the problem of air pollution and its impact on the health of young people.

Reducing the number of cars on local roads and not contributing further to the problem of air pollution will help improve the quality of the environment for the students of Bolder Academy.

To help achieve this aim, Bolder Academy has worked with the local residents' association to create a sustainable Travel Plan that will help us minimise the impact of the Academy on our local community.

One of our key objectives of the Travel Plan is that Bolder Academy is committed to being a car-free school. As a result, we are asking our students to use public transport, walk or cycle to the Academy whenever possible.

There will be **no parking** on-site or drop offs down MacFarlane Lane, so we are asking parents/carers to use public transport if you need to visit the Academy. There is a Park and Stride facility currently in the Tesco car park.

As part of our commitment to sustainable transport and improved air quality, we are asking you to sign the Travel Plan agreement form.

Cycling

When cycling to Bolder Academy, students should ride their bicycles with care and in accordance with the Highway Code.

Students should wheel their bicycles when within the Academy grounds. There are covered bike sheds where bicycles can be locked but are stored at the owner's risk.

All students who cycle must wear a bicycle helmet and a high visibility jacket. Bicycles must have lights for the winter nights.

Buses

Two bus services run along the Great West Road - close to Bolder Academy:

H28

H91

Three more bus routes run along London Road which is a fifteen minute walk from the Academy:

235

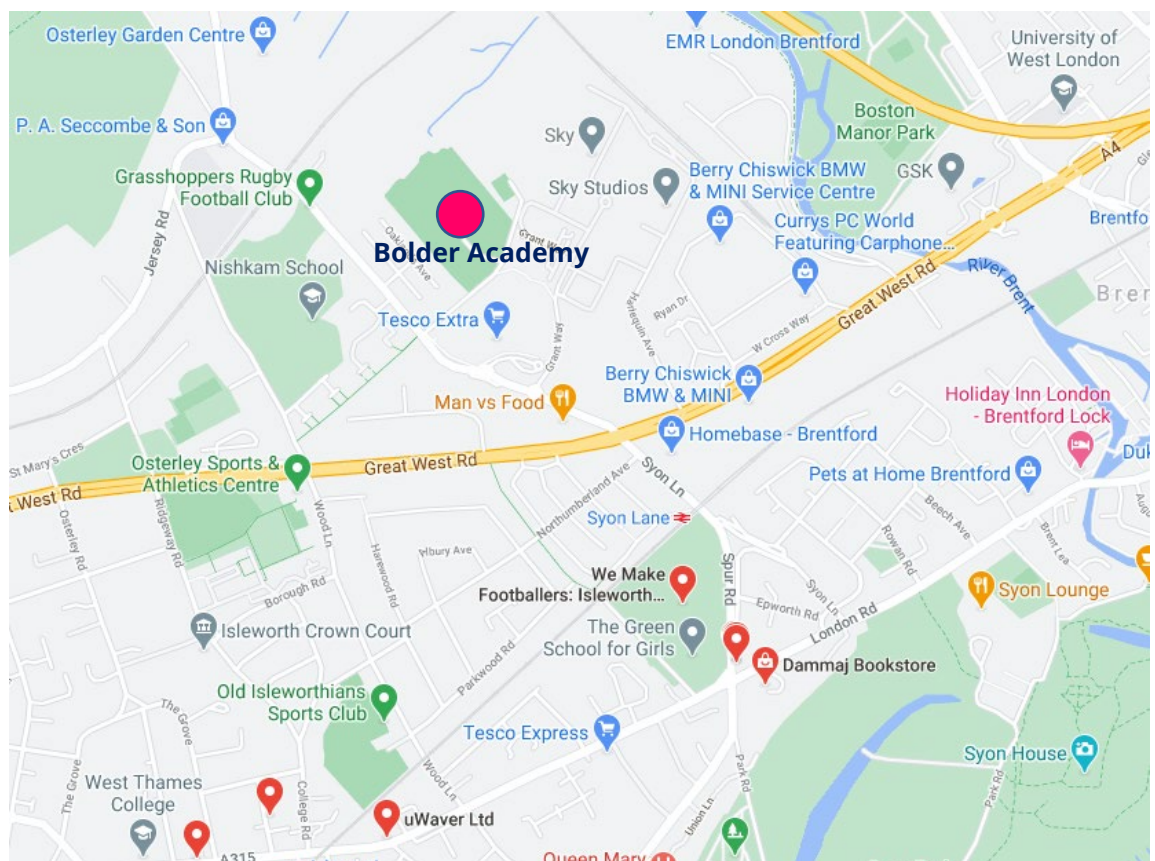
237

267

For further details, please see www.tfl.gov.uk/buses

Trains

Syon Lane station is a 5 minute walk.





The Academy Day

To ensure all students take part in extracurricular activities we have an extended day Monday – Thursday.

Timings of the Day: Monday – Thursday

Time	Activity
8.15 – 8.40	Academy gates open
8.40 – 9.15	Personal Development (kind, strong, brave)
9.15 – 10.10	Lesson 1
10.10 – 11.05	Lesson 2
11.05 – 11.25	Break
11.25 – 12.20	Lesson 3
12.20 – 1.15	Lesson 4 / lunch for years 7 and 8
1.15 – 2.10	Lesson 4 / lunch for years 9 and 10
2.10 – 3.05	Lesson 5
3.05 – 4.00	Lesson 6

Timings of the Day: Friday

Time	Activity
8.15 -8.40	Academy gates open
8.40 – 9.15	Personal Development (kind, strong, brave)
9.15 – 10.10	Lesson 1
10.10 – 11.05	Lesson 2
11.05 – 11.25	Break
11.25 – 12.20	Lesson 3
12.20 – 1.15	Lesson 4
1.15 – 1.45	Lunch available
1.45 – 3.15	Core PE for Year 10/Additional teaching time for some students/year groups

Term Dates

Term	Date From	Date To
INSET - Staff Only	Thu 1 Sept 2022	Mon 5 Sept 2022
Autumn Term 1		
Year 7s start	Tue 6 Sep 2022	Fri 21 Oct 2022
Years 8 - 11 start	Wed 7 Sep 2022	Fri 21 Oct 2022
Half Term	Mon 24 Oct 2022	Wed 2 Nov 2022
Autumn Term 2	Thu 3 Nov 2022	Fri 16 Dec 2022
INSET - Staff Only	Fri 25 Nov 2022	Mon 28 Nov 2022
Christmas Break	Mon 19 Dec 2022	Tues 3 Jan 2023
INSET - Staff Only	Wed 4 Jan 2023	
Spring Term 1 All students	Thu 5 Jan 2023	Fri 10 Feb 2023
Half Term	Mon 13 Feb 2023	Fri 17 Feb 2023
Spring Term 2	Mon 20 Feb 2023	Fri 31 Mar 2023
Easter Break	Mon 3 Apr 2023	Fri 14 April 2023
Summer Term 1	Mon 17 April 2023	Fri 26 May 2023
May Bank Holiday	Mon 1 May 2023	
Half Term	Mon 29 May 2023	Fri 2 June 2023
INSET - Staff Only	Mon 26 June 2023	
Summer Term 2	Mon 5 June 2023	Fri 14 July 2023



Equipment Required

We want all of our children to make the most of the learning opportunities on offer and this means being well equipped.

Each day your child should bring:

- The Bolder Academy bag: purchased from School Bells uniform shop in Hounslow.
- Pencil case: including blue, black, green pens, pencils, a ruler, a glue stick, a maths set, a scientific calculator, a rubber and a sharpener.
- Reusable water bottle. Please no cans or 'energy drinks'.
- Reading book.

Our Uniform

At Bolder Academy we want our students to be proud of their school and to be ambassadors for it. Wearing the uniform is part of this, as well as reducing anxieties about what they need to wear to school on a daily basis.

It will be at the school's discretion whether shoes and earrings comply with our school uniform policy. We ask parents/carers to respect and support the school's decision.

Our uniform can be purchased from:

School Bells,
48 Bell Road,
Hounslow, TW3 3PB.

Telephone: 0208 577 6656

Website: www.schoolbellsuniforms.co.uk/secondary-schools/bolder-academy.html

Jewellery

Students may wear small, discreet ear studs. The earrings should be a matching pair and only one earring may be worn in the lower lobe of each ear. The earrings must be no larger than 0.5mm in size.

All earrings must be removed for games.

If, as a parent, you are allowing ear piercing we strongly urge that this piercing is done during the summer holidays as this allows the piercings to heal. The school will not accept the excuse that the hole will close up.

No other piercings are allowed. This includes nose studs.

Parents are asked to note that any additional jewellery will be confiscated and returned only at the end of term, or on written request from parents.

Haircuts

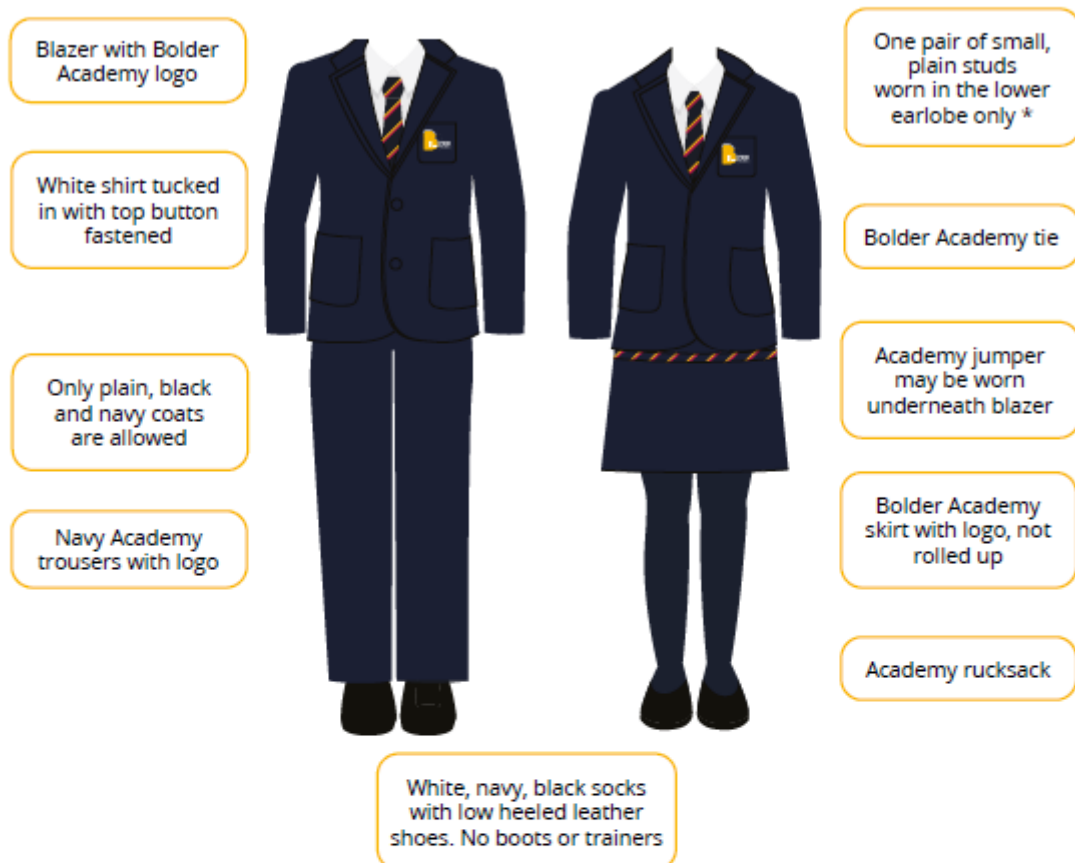
Hair colour should be natural and haircuts professional in look.

Make up

Make-up is not allowed.

This includes nail varnish, nail extensions, false or eyelash extensions, tattoos, microblading etc.

Our Uniform



* Nose studs (including spacers) or piercings other than those in the lower earlobe are not allowed.

Equipment List

Each day you should bring the following:

- Pencil case: including blue, black, green pens, pencils, a ruler, a glue stick, a maths set, a scientific calculator, a rubber and a sharpener.
- Reusable water bottle. Please no cans or 'energy drinks'.
- Reading book.



Main Uniform

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy Academy Blazer	Compulsory	Size 28" - 44" £38.50 – £44.00
Academy Tie (Clip-On)	Compulsory	£7.00
Navy Academy V-Neck Jumper (with logo)	Optional	Size 30" – 46" £18.50 - £22.50
Plain White Shirts or Blouse	Compulsory	Can be purchased from any shop
Navy Skirt with Academy Trim	Compulsory	24" - 36" £26.00 - £34.50
Navy Girls' Trousers with Academy Logo	Compulsory	22" - 36" £26.50 - £32.00
Navy Boys' Trousers with Academy Logo	Compulsory	26" - 36" £20.00 - £25.00
White or black plain socks or tights	Compulsory	Can be purchased from any shop
Navy Rucksack with Academy Logo	Compulsory	£18.00
Plain black or dark blue outside coat.	Compulsory	Can be purchased from any shop
Plain Black Leather smart formal shoes (no trainers, boots or shoes that look like trainers)	Compulsory	Can be purchased from any shop – please seek advise from the school if shoe shops are selling shoes that look like trainers and branded as shoes.

Bolder Academy PE Kit

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy/Gold Academy Rugby Reversible Top	Optional	Size 26/28" – 46/48" £22.00 - £26.50
Navy/Gold Academy Polo Top	Compulsory	Size 26/28" – 46/48" £13.50 - £16.50
Navy/Gold Academy Boys' Shorts	Either shorts or tracksuit bottoms are compulsory	Size 24/26" – 36/38" £11.00 - £13.50
Navy/Gold Academy Girls' Shorts	Either shorts or tracksuit bottoms are compulsory	Size 22" – 38" £16.50 - £19.50
Navy Academy Tracksuit Bottoms	Either shorts or tracksuit bottoms are compulsory	Size 24/26" – 36/38" £18.50 - £22.00
Navy/Gold Football Socks	Compulsory	£6.50 - £7.50
Academy Quarter Zipped Sweatshirt with Logo	Compulsory	Size 26/28" – 46/48" £20.00 - £24.50
Football boots with plastic moulded studs (no metal)	Compulsory	Can be purchased from any shop
Trainers for PE lessons only	Compulsory	Can be purchased from any shop

Lost Property

All uniform items (including bags and PE kit) **must** be clearly labelled. Custom labels with your child's name can be purchased cheaply. The Academy cannot accept responsibility for lost property.

Lost property can be collected from the school office by students.

Parents/carers can come into the Academy to look through the lost property by prior arrangement.

Lost property not claimed will be disposed of at the end of each term.

Valuable Items and Mobile Phones

We stress that students should not bring money, electronic devices such as iPods and iPads, computer games, jewellery or items of special sentimental value into the Academy.

The Academy unfortunately cannot be held responsible for loss, damage or theft of personal property whilst on the premises, including mobile phones.

Mobile phones must be switched off and stored in students' bags when in the Academy. Students must not use their mobile phone or take it out of their bag during the day unless specifically asked to do so by a member of staff.

Mobile phones will be confiscated if seen, heard or used during the day without staff authorisation.

A named, adult contact is required to collect confiscated phones, iPods, iPads and valuables. These can be collected from the main office on the following day. If a phone is confiscated on a Friday, it can be collected on the following Monday (the next Academy Day).

If a named contact is not able to collect these items, the student can collect the items after five days.

If there is a repeated occurrence where a mobile phone has been seen, heard or used, then the phone will be confiscated until the end of the half term. Parents/families will need to make alternative means to contact their child.

ParentMail

We use [ParentMail](#) as our key method of communication between school and home. Students will need an account to:

- Pay for any food or drink from our café.
- Pay for any trips or activities.
- Report daily absences and all appointments.
- Parent consultation booking.

Students will be registered using biometrics on the system to enable them to use the cashless café.

We recommend that the ParentMail app is downloaded to your phone from Google Play or App Store. Registration instructions with a link to the app will be sent to you when your child joins Bolder.

Application for Free School Meals

We encourage all of our parents/carers to see whether they are entitled to claim free school meals. Your child will benefit from additional funding for trips and visits.

To see if you are eligible please search:

[London Borough of Hounslow - Free School Meals.](#)



The Student Planner and the Timetable

The student planner is a fantastic link between staff, parents/carers and students, so it is essential that it is brought into the Academy every day. Planners are used for the following:

- For students to record all homework and activities.
- For staff to write comments.
- For parent/carers to write notes or share information.

Homework

Students use their Daily Planner to record homework tasks. These are also shared on [Satchel One](#), our homework support software, used by teachers and students to monitor homework.

Parents/carers can support students by downloading Satchel One from Google Play or App Store. Login details will be shared when your child joins the school.

Behaviour, Support and Care

We have exceptionally high expectations of our students in terms of conduct inside and outside of the Academy. We expect all our parents/carers to support our high standards.

We know that a close working partnership of students, parents/carers and staff will ensure excellent behaviour, learning and success.

Bullying will not be tolerated. Any incident will be dealt with swiftly, effectively and sensitively.

If online bullying occurs outside of school hours, this will be referred to the police.

Our students' physical, mental health and well-being are important. Through our extensive Personal, Social, Health and Citizenship Education students will have many opportunities to explore how to keep themselves well.

Rewards

We believe students' work and excellent conduct should be recognised and rewarded.

We have a rewards system where students are praised for class and homework and for demonstrating our values of being kind, strong or brave.

We also reward students throughout the year. Such awards may include celebratory afternoons, off-site visits and certificates.

Sky Support for our Students

We are delighted to work closely with Sky, our neighbours.

A wide-range of activities for all the young people who join the Academy are available. These activities are an integral part of our extended day.

Film making projects, sports taster days, using the cinema, learning to code and linking up with Sky Academy are just a few of the exciting ways that our students are going to benefit.



Attendance and Punctuality

Full attendance and good punctuality are key to achievement in school. We consider them vital to providing equal opportunities for all students, ensuring access to the full curriculum and achieving both academic and social success.

All students should aim for 100% attendance and punctuality, and achieve at least 96%, which is in line with government expectations.

Punctuality

Students should arrive at the Academy **no later** than 8.40am for registration at 8.45am. Students arriving late will be asked to make up the time.

Absence and Illness

If a student is unwell and unable to attend Bolder due to illness, please report via ParentMail absences, telephone 0203 963 0806 option 1 or email Child.Absence@bolderacademy.co.uk by **8am**

on **each day of absence**. Please provide details of your child's name, form and the reason for absence.

Any absence for holidays during term time will **not** be authorised and may result in a Fixed Penalty Notice and a referral to social services (Education Welfare).

Dental / Medical Appointments

Parents/carers must book appointments outside of normal Academy hours whenever possible. Appointments should be reported via ParentMail absences.

Students who need to leave the Academy for a dental/medical appointment must bring an appointment letter from a parent/carer before permission can be granted. The note must be shown to the main office or can be emailed to Child.Absence@bolderacademy.co.uk Students must sign out before they leave the Academy, and sign in on their return.

Evidence must be provided to support any absence for medical reasons/appointments; this can be given in the form of a signed appointment card, a photocopy of a prescription, a letter from your doctor, dated text/email message or hospital referral letter.

Medication and Allergies

Please inform us of any allergies and / or medication being taken by students and any medical problems. Staff at the Academy will not administer medication, this will be the responsibility of students/parents/carers.

If medication is necessary during the day, students may be allowed to self-medicate with close guidance of parents/carers. A form giving permission will need to be completed.

In the event of illness or an accident in the Academy, parents/carers will be contacted at the earliest possible opportunity.

Emergency Procedures

It is essential that we have a minimum of two correct addresses, email addresses and contact telephone numbers where we can quickly make contact in the event of an emergency.

Child Protection – Safeguarding

We are committed to ensuring that all our children are well cared for, safe and protected.

Parents/carers should be aware that with suspected abuse, we will refer these incidents to Child Protection agencies.

If a child feels they are being bullied they should report it immediately to a member of staff verbally or by using our dedicated email address: reportbullying@bolderacademy.co.uk

Responsible Internet Use

The Home School Agreement statement and our IT policy will help protect students, staff and the Academy.

We are aware that students and families engage with social media. However, many Apps have age limits and are not suitable for our students. We encourage our students and families to use social media responsibly. If social media is misused outside of the school day this is the responsibility of parents/carers - not the school. The Academy will refer such incidents onto the community police officer.

Communication

We promote a strong sense of community which will acknowledge and respect all students, parents/carers. Strong and effective communication is the Bolder way.

As part of our drive to develop an environmentally friendly school we will be communicating electronically, via ParentMail, using email, text and the Bolder Academy website.

You can also follow us on Facebook and @BolderLondon on Twitter where we will provide general updates about the Academy.

Contacting the Academy

The Pastoral Manager is the first point of contact for you and your child for any conversations about settling in, relationships etc.

The class teacher is the first contact point for any questions about a particular subject. Staff can be contact using first name initial surname@bolderacademy.co.uk They will oversee social, personal and academic progress and be available to discuss any concerns you have regarding your child.

Please remember that teachers spend most of their days teaching and therefore, we aim to get back to you within 2 working days.

Useful Contacts

General queries:	office@bolderacademy.co.uk
Absence notification:	Via the Iris ParentMail App
Bolder Telephone:	0203 963 0806
Website:	www.bolderacademy.co.uk

What could we
achieve if we
were all just a
little bit **Bolder**?