



# Essential Information

2021 - 2022



**Brave**

**Kind**

**Strong**

**Brave**

**Kind**

**Strong**

# Welcome to Bolder Academy

It gives me great pleasure to welcome you and your child to Bolder Academy.

Your child's happiness and welfare are paramount. I want every child to enjoy learning and to have the confidence and the skills needed to make the most of the opportunities in life.

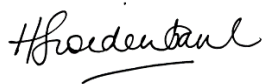
As Headteacher, I am committed to seeing that each child is safe and will thrive at Bolder Academy. I know that each child is special, each is unique; and getting to know them individually has always been a key priority for me in my professional life.

We recognise individuals and their differences, but I believe it is only through teamwork, that we will truly succeed. Working in partnership with parents and carers will be fundamental in ensuring the best for every student.

Being the best takes hard work and effort; I have high expectations of myself, my staff and our students. With our co-ordinated support, your sons and daughters will develop the resilience, independence and creativity they need to be the best learners they can be.

Bolder Academy is undoubtedly the place to achieve these ambitions. I very much look forward to meeting you and your child in the coming months.

I know a Bolder future awaits us all.



Heidi Swidenbank  
Headteacher



**We welcome all  
children into our  
school.**

We love that they are all unique  
with different strengths and  
different passions.

We will challenge and inspire them.  
We will prepare them to lead life  
with confidence and energy.

Our wish is that they leave us as  
**kind, strong** and **brave** young  
adults with a belief that anything is  
possible.

# The Location of the Academy

**MacFarlane Lane  
Isleworth  
Middlesex  
TW7 5DB**





## Travelling to Bolder Academy

We recognise that there is significant concern around the problem of air pollution and its impact on the health of young people.

Reducing the number of cars on local roads and not contributing further to the problem of air pollution will help improve the quality of the environment for the students of Bolder Academy.

To help achieve this aim, Bolder Academy has worked with the local residents' association to create a sustainable Travel Plan that will help us minimise the impact of the Academy on our local community.

One of our key objectives of the Travel Plan is that Bolder Academy is committed to being a car-free school. As a result, we are asking our students to use public transport, walk or cycle to the Academy whenever possible.

There will be **no parking** on-site, so we are asking parents/carers to use public transport if you need to visit the Academy.

As part of our commitment to sustainable transport and improved air quality, we are asking you to sign the Travel Plan agreement form.

### Cycling

When cycling to Bolder Academy, students should ride their bicycles with care and in accordance with the Highway Code.

Students should wheel their bicycles when within the Academy grounds. There are covered bike sheds where bicycles can be locked but are stored at the owner's risk.

All students who cycle must wear a bicycle helmet and a high visibility jacket. Bicycles must have lights for the winter nights.

## Buses

Two bus services run along the Great West Road - close to Bolder Academy:

**H28**

**H91**

Three more bus routes run along London Road which is a fifteen minute walk from the Academy:

**235**

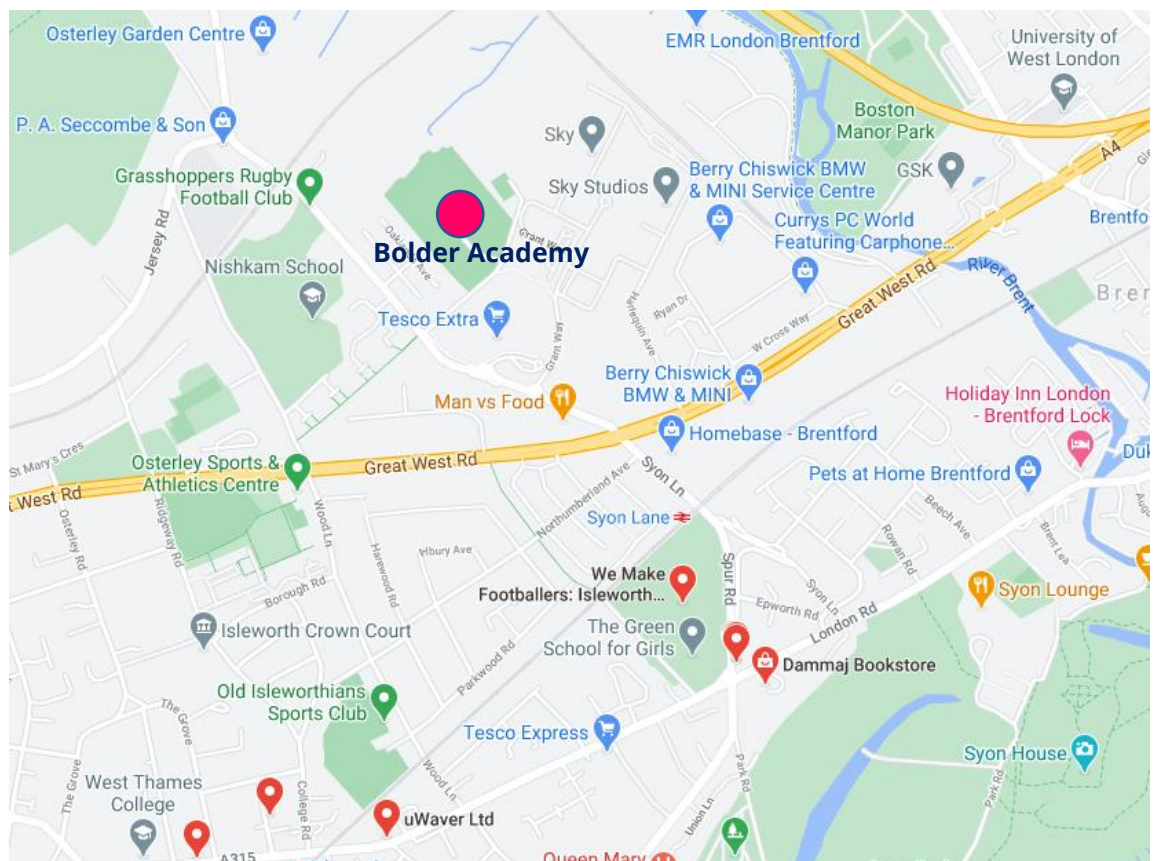
**237**

**267**

For further details, please see [www.tfl.gov.uk/buses](http://www.tfl.gov.uk/buses)

## Trains

Syon Lane station is a 5 minute walk.







## The Academy Day

To ensure all students take part in extracurricular activities we have an extended day Monday – Thursday.

### Timings of the Day: Monday – Thursday

Time	Activity
8.15 – 8.40	Academy gates open
8.40 – 9.15	Personal Development (kind, strong, brave)
9.15 – 10.10	Lesson 1
10.10 – 11.05	Lesson 2
11.05 – 11.25	Break
11.25 – 12.20	Lesson 3
12.20 – 1.15	Lesson 4 / lunch for years 7 and 8
1.15 – 2.10	Lesson 4 / lunch for years 9 and 10
2.10 – 3.05	Lesson 5
3.05 – 4.00	Lesson 6

### Timings of the Day: Friday

Time	Activity
8.15 -8.40	Academy gates open
8.40 – 9.15	Personal Development (kind, strong, brave)
9.15 – 10.10	Lesson 1
10.10 – 11.05	Lesson 2
11.05 – 11.25	Break
11.25 – 12.20	Lesson 3
12.20 – 1.15	Lesson 4
1.15 – 1.45	Lunch available
1.45 – 3.15	Core PE for Year 10

## Term Dates

Term	Date From	Date To
<b>INSET - Staff Only</b>	Wed 1 Sept 2021	Thu 2 Sept 2021
Autumn Term 1		
Year 7s start	Fri 3 Sep 2021	Fri 22 Oct 2021
Years 8, 9, 10 start	Mon 6th Sep 2021	Fri 22 Oct 2021
<b>Half Term</b>	Mon 25 Oct 2021	Fri 29 Oct 2021
Autumn Term 2	Mon 1 Nov 2021	Thu 16 Dec 2021
<b>INSET - Staff Only</b>	Fri 26 Nov 2021	
<b>Christmas Break</b>	Fri 17 Dec 2021	Mon 3 Jan 2022
<b>INSET - Staff Only</b>	Tues 4 Jan 2022	
Spring Term 1 All students	Wed 5 Jan 2022	Fri 11 Feb 2022
<b>Half Term</b>	Mon 14 Feb 2022	Fri 18 Feb 2022
Spring Term 2	Mon 21 Feb 2022	Tue 29 Mar 2022
<b>Easter Break</b>	Wed 30 Mar 2022	Mon 18 April 2022
Summer Term 1	Tue 19 April 2022	Fri 27 May 2022
<b>May Bank Holiday</b>	Mon 2 May 2022	
<b>Half Term</b>	Mon 30 May 2022	Fri 3 June 2022
<b>INSET - Staff Only</b>	Mon 27 June 2022	
Summer Term 2	Mon 6 June 2022	Thu 14 July 2022



## Equipment Required

We want all of our children to make the most of the learning opportunities on offer and this means being well equipped.

Each day your child should bring:

- The Bolder Academy bag: purchased from School Bells uniform shop in Hounslow.
- Pencil case: including blue, black, green pens, pencils, a ruler, a glue stick, a maths set, a scientific calculator, a rubber and a sharpener.
- Reusable water bottle. Please no cans or 'energy drinks'.
- Reading book.

## Our Uniform

At Bolder Academy we want our students to be proud of their school and to be ambassadors for it. Wearing the uniform is part of this, as well as reducing anxieties about what they need to wear to school on a daily basis.

It will be at the school's discretion whether shoes and earrings comply with our school uniform policy.

Our uniform can be purchased from:

School Bells,  
48 Bell Road,  
Hounslow, TW3 3PB.

Telephone: 0208 577 6656

**Website:** [www.schoolbellsuniforms.co.uk/secondary-schools/bolder-academy.html](http://www.schoolbellsuniforms.co.uk/secondary-schools/bolder-academy.html)

### ***Haircuts and Jewellery***

*Please be aware that only one small pair of plain, round earrings can be worn (max 0.5cm in diameter). One earring in each ear. Hair colour should be natural and haircuts professional in look. Nose studs associated with religious beliefs will have to be clear in colour. Nail varnish and make up should be removed.*



## Main Uniform

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy Academy Blazer	Compulsory	Size 28" - 44" £38.50 - £44.00
Academy Tie (Clip-On)	Compulsory	£7.00
Navy Academy V-Neck Jumper (with logo)	Optional	Size 30" - 46" £18.50 - £22.50
Plain White Shirts or Blouse	Compulsory	Can be purchased from any shop
Navy Skirt with Academy Trim	Compulsory	24" - 36" £26.00 - £34.50
Navy Girls' Trousers with Academy Logo	Compulsory	22" - 36" £26.50 - £32.00
Navy Boys' Trousers with Academy Logo	Compulsory	26" - 36" £20.00 - £25.00
White or black plain socks or tights	Compulsory	Can be purchased from any shop
Navy Rucksack with Academy Logo	Compulsory	£18.00
Plain black or dark blue outside coat.	Compulsory	Can be purchased from any shop
Plain Black Leather smart formal shoes (no trainers, boots or patent)	Compulsory	Can be purchased from any shop

## Bolder Academy PE Kit

Academy Uniform Item	Compulsory / Optional	Sizes and Prices
Navy/Gold Academy Rugby Reversible Top	Optional	Size 26/28" – 46/48" £22.00 - £26.50
Navy/Gold Academy Polo Top	Compulsory	Size 26/28" – 46/48" £13.50 - £16.50
Navy/Gold Academy Boys' Shorts	Either shorts or tracksuit bottoms are compulsory	Size 24/26" – 36/38" £11.00 - £13.50
Navy/Gold Academy Girls' Shorts	Either shorts or tracksuit bottoms are compulsory	Size 22" – 38" £16.50 - £19.50
Navy Academy Tracksuit Bottoms	Either shorts or tracksuit bottoms are compulsory	Size 24/26" – 36/38" £18.50 - £22.00
Navy/Gold Football Socks	Compulsory	£6.50 - £7.50
Academy Quarter Zipped Sweatshirt with Logo	Compulsory	Size 26/28" – 46/48" £20.00 - £24.50
Football boots with plastic moulded studs (no metal)	Compulsory	Can be purchased from any shop
Trainers for PE lessons only	Compulsory	Can be purchased from any shop

## Lost Property

All uniform items (including bags and PE kit) **must** be clearly labelled. Custom labels with your child's name can be purchased cheaply. The Academy cannot accept responsibility for lost property.

Lost property can be collected from the school office by students.

Parents/carers can come into the Academy to look through the lost property by prior arrangement.

Lost property not claimed will be disposed of at the end of each term.

## Valuable Items and Mobile Phones

We stress that students should not bring money, electronic devices such as iPods and iPads, computer games, jewellery or items of special sentimental value into the Academy.

The Academy unfortunately cannot be held responsible for loss, damage or theft of personal property whilst on the premises, including mobile phones.

Mobile phones must be switched off and stored in students' bags when in the Academy. Students must not use their mobile phone or take it out of their bag during the day unless specifically asked to do so by a member of staff. Mobile phones will be confiscated if seen, heard or used during the day without staff authorisation.

A named, adult contact is required to collect confiscated phones, iPods, iPads and valuables. These can be collected from the main office on the following day. If a phone is confiscated on a Friday, it can be collected on the following Monday (the next Academy Day). If a named contact is not able to collect these items, the student can collect the items after five days.

If there is a repeated occurrence where a mobile phone has been seen, heard or used, then the phone will be confiscated until the end of the half term. Parents/families will need to make alternative means to contact their child.

## Online Payment System

We operate an online payment system via ParentMail. Students will need an account to:

- Pay for any food or drink from our dining room.
- Pay for any trips or activities.
- One-off payments to the Bolder Academy Fund (this fund pays for 'extras' that our routine budget does not cover).

Details of the student's unique account number and registration instructions will be sent to you.

Your child will be registered using biometrics on the system to enable them to use the dining room.

## Application for Free School Meals

We encourage all of our parents/carers to see whether they are entitled to claim free school meals. Your child will benefit from additional funding for trips and visits.

To see if you are eligible please search:

[London Borough of Hounslow - Free School Meals.](#)





## **The Student Planner and the Timetable**

The student planner is a fantastic link between staff, parents/carers and students, so it is essential that it is brought into the Academy every day. Planners are used for the following:

- For students to record all homework and activities.
- For staff to write comments.
- For parent/carers to write notes or share information.

## **Homework**

There is a homework timetable for each student. This can be found on the website. Students are also expected to read their class notes to improve their learning.

## **Behaviour, Support and Care**

We have exceptionally high expectations of our students in terms of conduct inside and outside of the Academy. We expect all our parents/carers to support our high standards.

We know that a close working partnership of students, parents/carers and staff will ensure excellent behaviour, learning and success.

Bullying will not be tolerated. Any incident will be dealt with swiftly, effectively and sensitively.

Our students' physical, mental health and well-being are important. Through our extensive Personal, Social, Health and Citizenship Education students will have many opportunities to explore how to keep themselves well.

## Rewards

We believe students' work and excellent conduct should be recognised and rewarded.

We have a rewards system where students are praised for class and homework and for demonstrating our values of being kind, strong or brave.

We also reward students throughout the year. Such awards may include celebratory afternoons, off-site visits and certificates.

## Sky Support for our Students

We are delighted to work closely with Sky, our neighbours.

A wide-range of activities for all the young people who join the Academy are available. These activities are an integral part of our extended day.

Film making projects, sports taster days, using the cinema, learning to code and linking up with Sky Academy are just a few of the exciting ways that our students are going to benefit.



## Attendance and Punctuality

Full attendance and good punctuality are key to achievement in school. We consider them vital to providing equal opportunities for all students, ensuring access to the full curriculum and achieving both academic and social success.

All students should aim for 100% attendance and punctuality, and achieve at least 96%, which is in line with government expectations.

## Punctuality

Students should arrive at the Academy **no later** than 8.40am for registration at 8.45am. Students arriving late will be asked to make up the time.

## Absence and Illness

If a student is unwell and unable to attend Bolder due to illness, please report via ParentMail absences, telephone 0203 963 0806 option 1 or email [office@bolderacademy.co.uk](mailto:office@bolderacademy.co.uk) by **8am** on **each day of absence**. Please provide details of your child's name, form and the reason for absence.

Any absence for holidays during term time will **not** be authorised and may result in a Fixed Penalty Notice and a referral to social services (Education Welfare).

## Dental / Medical Appointments

Parents/carers must book appointments outside of normal Academy hours whenever possible. Appointments should be reported via ParentMail absences.

Students who need to leave the Academy for a dental/medical appointment must bring an appointment letter from a parent/carer before permission can be granted. The note must be shown to the main office or can be emailed to [office@bolderacademy.co.uk](mailto:office@bolderacademy.co.uk) Students must sign out before they leave the Academy, and sign in on their return.

Evidence must be provided to support any absence for medical reasons/appointments; this can be given in the form of a signed appointment card, a photocopy of a prescription, a letter from your doctor, or hospital referral letter.

## **Medication and Allergies**

Please inform us of any allergies and / or medication being taken by students and any medical problems. Staff at the Academy will not administer medication, this will be the responsibility of students/parents/carers.

If medication is necessary during the day, students may be allowed to self-medicate with close guidance of parents/carers.

In the event of illness or an accident in the Academy, parents/carers will be contacted at the earliest possible opportunity.

## **Emergency Procedures**

It is essential that we have a minimum of two correct addresses, email addresses and contact telephone numbers where we can quickly make contact in the event of an emergency.

## Child Protection – Safeguarding

We are committed to ensuring that all our children are well cared for, safe and protected.

Parents/carers should be aware that with suspected abuse, we will refer these incidents to Child Protection agencies.

If a child feels they are being bullied they should report it immediately to a member of staff verbally or by using our dedicated email address: [reportbullying@bolderacademy.co.uk](mailto:reportbullying@bolderacademy.co.uk)

## Responsible Internet Use

The Home School Agreement statement and our IT policy will help protect students, staff and the Academy.

We are aware that students and families engage with social media. However, many Apps have age limits and are not suitable for our students. We encourage our students and families to use social media responsibly. If social media is misused outside of the school day this is the responsibility of parents/carers - not the school. The Academy will refer such incidents onto the community police officer.

## Communication

We promote a strong sense of community which will acknowledge and respect all students, parents/carers. Strong and effective communication is the Bolder way.

As part of our drive to develop an environmentally friendly school we will be communicating electronically, via ParentMail, using email, text and the Bolder Academy website.



You can also follow us on Facebook and @BolderLondon on Twitter where we will provide general updates about the Academy.

## Contacting the Academy

The Form Tutor is the first point of contact for you and your child. He/she will oversee social, personal and academic progress and be available to discuss any concerns you have regarding your child. Please remember that teachers spend most of their days teaching and therefore, we aim to get back to you within 2 working days.

## Useful Contacts

<b>General queries:</b>	office@bolderacademy.co.uk
<b>Absence notification:</b>	Via ParentMail
<b>Bolder Telephone:</b>	0203 963 0806
<b>Website:</b>	<a href="http://www.bolderacademy.co.uk">www.bolderacademy.co.uk</a>

What could we  
achieve if we  
were all just a  
little bit **Bolder**?